

### CONTRACT REVIEW CHECKLIST

**Consistency with Law and School Board Policy:**

	Comments
Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

**Contract Terms:**

	Comments
Term (Duration of Contract)	From July 1, 2006 until 5 years thereafter. Contract may be renewed for another 5 year term.
Termination Clause	The School Board may terminate upon thirty days written notice to the other party. Either party may terminate upon 10 days written notice that the other party failed to substantially perform the agreement. Please refer to Attachment A Scope of Work Section 10.4.
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Please refer to Agreement Sections 2, 3, 7, 8 and 9 and Attachment A Scope of Work Sections 5 and 9.
Regulatory issues	No.
Confidentiality Provision	Automated Logic Corp will not receive confidential student information.
Warranties	No.
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing law: Florida; Venue: Palm Beach County; Please refer to Attachment A Scope of Work Section 10.3.

**Business Principles:**

	Comments
Sound Business Principles	Yes.
Reasonableness of Fees	Please refer to Section 1, 4, 12 and Attachment A Scope of Work Section 3.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to Section 1, 4, 12 and Attachment A Scope of Work Section 3.

**Other Issues:**

	Comments
Conflict of Interest Disclosures	None
Non-Negotiable Issues	No.
Miscellaneous Issues	Please prepare Beneficial Interest and Disclosure of Ownership Form.
Appropriate Departmental Sign-off	

**Special Considerations:** \_\_\_\_\_

The issues noted above were explained to the appropriate District staff and/or Division Chief. YES  NO

*Keith Rowe* 6/2/06  
By: Attorney (Name and Date)